



Select Board Minutes
Tuesday, October 25, 2022

Attendance: Gloria Dyer, Peter Washington, Norman Hutchins, Wade Andrews

- 6:00 - Call to Order by Chair, Shelly Gobeille
- Open meeting with the Pledge of Allegiance
- Shelly made a motion to approve the meeting minutes as written for 10/4/2022. Jim seconded. No discussion. Vote unanimous, 3 in favor.

NEW BUSINESS

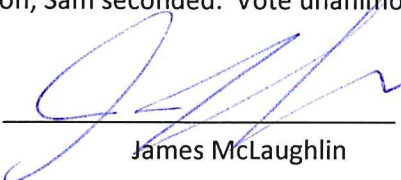

- **CEO Updates- Norman Hutchins.** Shelly asked Norm if he had reviewed the new information regarding the Accessory Dwellings that the State has passed. He indicated that he had reviewed the information and it has a lot to do with the septic system in use. He will review the information again and make some recommendations to the board on amendments to our Land Use and Zoning Ordinance. Norm explained he has been working on violations- 2 on Libby Rd., 1 on Maplewood and the 1 on Shady Nook is almost cleared up. Shelly told Norm that they are holding a Special Town meeting (STM) to ask the townspeople for more hours. If the hours pass, they will be looking for scheduled morning office hours. Shelly asked why the violation on Libby Road did not include living in a camper. Jim mentioned more trailers at Tri Force- Norm said that he has received 2 complaints about noise from the reefer trucks running 24/7, that he will be looking into. Norm said that he has 70 building permits out. Gloria asked about the Marina and compliance with the new conditions in the permit, putting up a fence and gate. Norm said he went by there last Friday and there were a couple of boats and campers. He has called and left them a message. If they do not comply with the new conditions a violation notice will be mailed, and continued non-compliance would result in their permit being revoked.
- **ACO Updates-Wade Andrews.** Board discussed with Wade a call that the Limerick ACO (Kristin Perkins) responded to on Lewis Hill Road while Wade was at the fair. The Sheriff Deputy contacted Kristen because the call was of an urgent matter. Board reviewed Wade's annual salary when discussing the compensation for Kristen. Annual Salary of \$5645.70/52 weeks/ 4 calls on average per week= \$27.14 plus the mileage for the calls. Same made a motion to pay Kristen \$50 for the call. Jim seconded. No further discussion. Vote unanimous, Nichole to send Thank you note and check. Wade indicated he is working on the unlicensed dogs from last year. Wade asked for a HavaHeart trap. He will send Nichole to info so she can order it. Wade asked about the 911 address for the call the Limerick ACO went on. E911 has the address completely wrong. Shelly explained Norm is having issues with the software. Nichole will get the software working again on Norm's computer so he can do the much-needed updates in E911.
- **Municipal Office Chimney.** Shelly put on the record that she had to call Sam and Jim on October 17th to discuss options on the chimney. When the furnace cleaning was done, a blockage was found in the chimney and the furnace had to be shut down for about a week. A mason was able to clear the blockage, but the existing liner is not able to be removed completely and there is not enough space in the chimney to reline it. The chimney will be removed and a metalbestos chimney installed. The existing chimney is "part of the building" so when it is taken down the bricks will be used to re-side the building. Jim does not agree with the metal chimney. Sam explained that the furnace technician indicated the furnace has a few years (6-8) of life left and the metal can be used for both K-1 or propane.

- **Cintas Rugs.** Board reviewed price supplied by Cintas. This would be for rug services every other week, just as was done before COVID. Shelly made a motion to have Cintas do rug services at \$66.00 every other week (\$1716 annually). Jim seconded the motion. Vote 3 in favor.
- **Fire Truck- Engine 1.** Billy called Shelly and explained they went to get the truck inspected and it didn't pass due to a possible cracked frame. It turns out it is not a cracked frame, and they can have it welded but it will be out of service for a month and will cost approximately \$2,000.
- **Special Town Meeting.** The Select Board needs to hold a special town meeting the request additional hours for the CEO and for Shoreland Amendments. The Board has decided to wait on doing the insulation request until the ATM (Annual Town Meeting) because they have only received 1 quote and they would like another. If the budget committee needs to make a recommendation the Board will meet with them on November 29th and have a STM on December 6th, if not the STM will be held on November 29th at 7:00pm. Nichole to check MMA's manual on budget committee recommendations. There is no meeting on November 1st due to not having a quorum.

ONGOING BUSINESS

- **Budget Requests.** Board reviewed the template and Nichole will send to Fire and Rescue.
- **Transfer Station.** Jim asked the attendants to clean up around the returnables container at the request of Great Falls so they can run the underground electrical.
- **Performance Bond.** Gloria informed the Board that the Planning Board will be meeting with the attorney in Executive Session on December 7th and would like some if not all the Select Board present.
- **Time Off Request Form.** Nichole created a form that will be used by employees when requesting time off.
- **Spirit of America Award Ceremony.** Ceremony to be held on November 7th, the recipients (Marion and Bruce Bryant) would have received an invite in the mail directly.
- **Veteran's Day Ceremony.** November 11th at 11:00am.
- **Planning Board.** Gloria asked that the Board think about someone to fill the vacancy. Nichole will reach out to someone who showed interest in the past.
- **Fee Schedule.** Gloria mentioned having a different fee for an amendment and maybe considering the size of the application when determining the fee. The board (PB) does have the authority to charge for research fees.

Meeting adjourns 7:50 pm. Shelly made motion; Sam seconded. Vote unanimous.

<hr style="width: 20%; margin: 0 auto;"/> <p>Shelly Gobeille</p>	 <hr style="width: 20%; margin: 0 auto;"/> <p>James McLaughlin</p>	 <hr style="width: 20%; margin: 0 auto;"/> <p>Samuel Park</p>
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