

Newfield Planning Board Minutes

Date: Weds. Jan. 8, 2020

Attendance: Sherry B., Anthony G., Gloria D., Skip T., Jeff V., Linda B., Ben B.

Absent:

Community members in attendance at business meeting were: Mr. Ring and Molly

Quorum present: yes

Topic	Discussion	Decision
<u>Call to order</u>	Two public hearings followed by business meeting	Comp. plan public hearing at 7:08 pm to 7:56pm Ordinance change public hearing 7:57pm to 8:01pm Business Meeting called to order @8:10pm
<u>Pledge Minutes</u> from Dec, 4, 2019 business meeting and two public hearings held on Dec. 4th		7:06 Pm Motion made by Anthony second by Sherry to accept Dec. 4 public hearing minutes with sp. corrections re: proposed ordinance changes. VOTE: 5/0/0 Motion made by Sherry second by Anthony to accept Dec. 4 public hearing minutes with sp. corrections re: Comp. Plan. VOTE: 5/0/0 Motion made by Skip to accept Dec. 4 business meeting minutes second by Sherry VOTE: 5/0/0
<u>Public Comment</u>	Mr. Ring and Molly shared additional information from public hearing topics.	
<u>Old Business</u> 2019 PB Annual Letter 2020 budget Secretary Position	 Draft written by chair Calculated budgeted amount for secretary at 8 hrs. per month with a pay range of 12-15 dollars. \$3,000 is in the budget request to cover any costs associated with updating the Shoreland Zoning Ordinance and completion of the Comprehensive Plan After Dec. PB meeting the select board asked PB chair to attend Jan. 7, 2020 at 6:30pm to discuss PB secretary position. Gloria and Sherry were in attendance. The majority of the discussion took place prior to the arrival of the PB chair at the appointed time. Chair subsequently reviewed the audio tape of the meeting and discovered a disturbing conversation during the select board meeting re: the Dec. meeting of the PB and its discussion and decision of hiring a recording secretary. Major concerns were: Confidentiality, the hiring process and pay scale of up to \$15/hr	 To be reviewed by members and bring edits to Feb. meeting for final draft of PB letter Skip made a motion and Sherry seconded to propose a total PB budget for 2020 in the amount of \$5,652. VOTE: 5-0-0

<p>Comprehensive Plan</p> <p>Shoreland Zoning update</p> <p>Ordinance updates</p> <p>Pepin Communication to T.O.</p>	<p>The PB this evening discussed number of hours needed for secretarial support and past practice of hiring secretary. The PB then discussed a consideration of changing the hiring process to include posting the job opening to internal candidates before posting to the public in the local papers. The select board reported that the town does not have a specific hiring policy.</p> <p>Discussed how to proceed with the completion of the comp. plan. Many on the board felt that rewriting some of the plan and incorporating public comments gathered at the last two hearings was needed. Making the goals less specific was agreed to be a place to start the rewriting. It was suggested that members review the material at home and bring their edits to the Feb. workshop. Timeline was briefly discussed.</p> <p>Brief discussion on the need to adopt or not, the latest State Shoreland guidelines</p> <p>Second Public hearing held 7:57 pm to approx. 8:01pm.</p> <p>Nichole at town office reported that C.E.O. met with Mr. Pepin in Dec. 2019. Proof of permit activity was reportedly discussed. The Pepin pit was originally permitted for 5 acres but has more than that open at this time.</p>	<p>Past practice for the last several years for hiring the recording secretary is consistent with the current process of advertising, receiving resumes/applications, interview and recommendation from town office on candidate selection and approval by the PB of said candidate.</p> <p>Motion made by Skip to post an ad internally to hire PB secretary for 8 hours per month at a rate of \$12-\$15 per hour and if no candidate found after one week then to advertise in local papers. Vote 5/0/0 Skip and Sherry will sit in on the interview.</p> <p>PB will review each of the goals prior to Feb. meeting.</p> <p>No additional meeting scheduled at this time.</p> <p>Most want to have a secret ballot vote perhaps in June or Nov. Eric from SMPDC will be consulted at later date when PB has finished it's review.</p> <p>May consider an extra meeting in February to work on Shoreland and or Comp.Plan</p> <p>Decide at Feb. meeting re: action to take on proposed changes</p> <p>C.U.P. application was given to Mr. Pepin by C.E.O. for completion for either an amendment or for a new permit if the previous one has expired. Proof of business operation activity is pending</p>
<p><u>Other Items</u></p>	<p>Some board members have questions about the PB budget balance. Can or is SMPDC paid up to date? Should additional money be requested for cost of copies made at town office? Is the cost of SMPDC annual dues a separate warrant item? Question if a computer bag needs to be purchased? A question was brought up about gravel being removed and transported from the bond spring area. Joanne's Hill Subdivision has requested to be on Feb. agenda</p>	<p>Chair will contact secretary at town office to check status on these questions.</p> <p>This will be brought to C.E.O.'s attention</p> <p>Motion to adjourn at 9:20 made by Skip VOTE: 5/0/0 Reconvened briefly to discuss action to take on Ordinance changes</p>

Next meeting: Weds. Feb. 5, 2020 at 7pm
Minutes taken by board secretary and typed by chair.