



Select Board Minutes
Tuesday, April 24, 2018

Attendance: Gloria Dyer, Casey Tarbox, John Moulton, Peter Coughlin

- 6:00 - Call to Order by Chair, Shelly Gobeille
- Open meeting with the Pledge of Allegiance
- Sign A/P and payroll warrant

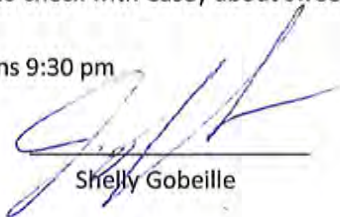
NEW BUSINESS

- Discussion on Nichole's duties and work load. The Board feels that Nichole has too many "hats" and some of the work that takes the most time maybe should be hired out. For example road/deed research. The town really needs to have a certified title attorney handling this research as they have the "schooling" for this. It also is very hard when Justine or Doreen is out as Nichole fills in which makes her not be able to work on her own duties. Nichole indicated that she needs to work on delegating some duties to others.
- Discussion on the Recycling Center contents. Jim mentioned that he visited and all the items in there really could be disposed of and we should start fresh this year. BoS to meet at Transfer Station on Saturday at 7:30 to look at and assess. Nichole to post.
- The burn pit at the dump was shut down due to it re-kindling over the weekend.
- Board discussed when they would like the third attendant (Ken) to start. They decided on the 19th and 20th. Board discussed having notice from Ken if he will be out so they can find coverage.
- Recycling dumpster was full last Wednesday and people had to dump their recycling in the MSW dumpster. Jeff called company to check on this and found out that Chuck had never called it in. This cost the town money due to recycling being \$28 per ton and trash at \$70 per ton.
- C&D dumpster was too full for Pine Tree to pick up. We had to reschedule and call Casey to crush it. Jeff was concerned because Chuck indicated that he saw someone dumping too much and didn't tell them.
- Shelly indicated that the Transfer Station really needs policies.
- Board would like to meet with attendants individually in executive session next Wednesday.
- Transfer Station receipts will need to be discussed as some tickets are missing out of sequence. This could be a void; but still should be handed in to the office for record keeping.
- Holes under the transfer station- The rodents seem to be consuming and we will just keep putting more out until it stops disappearing before filling in holes.
- Shelly brought the attendants lithium and WD40.
- Jim attended the school budget meeting at the Waterboro Town Hall. He indicated they went over what the budget will look like and Newfield will have an increase of 1.53%. The information should be emailed to the towns. They have plans for new boilers, LED lighting, roofing. They are making a huge investment into energy efficiency.
- Saco River Corridor Commission- Tom MacVaugh stopped in the office and has inquired about the SRCC representative position. The Board would like to meet with him. Nichole to invite Tom to the next meeting.
- Sanborn Road- There was mention from a resident about the speed of traffic on the road. Also, that there are no curve approaching sign for those sharp curves. Board decided to check with Casey about installing signs.
- Linda Bisson has offered to be on the appeals board. Shelly made a motion to accept. Jeff seconded. No discussion. Vote unanimous, 3 in favor.
- Justine received an email regarding a food drive during Election Day. Board thinks it is a good idea. Nichole to let Justine know.

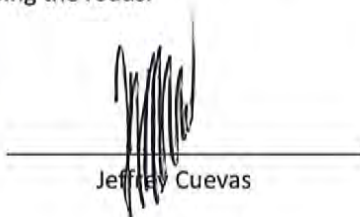
OLD BUSINESS

- Jeff is working on prices for Balch dam fencing and painting. Once received Nichole to email Acton.
- Fire proof safes- Shelly indicated that she would go down at pick up. She might have free time next week.
- Planning Board files will be moved on Friday to the Town Hall.
- Jim mentioned repairs to the pavement at the end of the PSB driveway and Nutter Lane. Shelly and Jim did not want to repair Nutter Lane, but will talk to Casey.
- Nichole to work on bid for Fire Truck and container. Still waiting on information from Dave.
- Denise asked about the dead locust tree behind the old Fire Station and whether we wanted to logger to take it. Board said yes if it is for free.
- Nichole reported that the new website has gone live-it is just lacking the cards and maps.
- Discussion on Cleaning Bid specs. Board decided to remove the strip and wax floors annually from the bid. They would like to know from bidders what they would charge for this service, though. The Board would also like to change the town hall cleaning from as needed to every other week as we are utilizing the building more.
- Board would like to purchase racks for the Town Hall for the chairs. They also would like to get a price on resealing the Town Hall floors.
- Norm (CEO) attended end of meeting to provide the CEO quarterly report to the Board. Nichole will forward to Planning Board. Mr. Garrity stopped by to visit Norm and asked that he revise his letter and overturn his decision or he would have to file an appeal. Norm indicated that on his desk when he arrived at the office today was an application for an appeal from Mr. Garrity-he has placed it on Nichole's desk. Shelly indicated that Linda is a member of the Rod & Gun Club and will therefore need to recuse herself. Maybe we can ask Edgar to stand in where he has been on the appeals board previously. Norm indicated that the Rod & Gun Club will be having Greg Garon from IFW (safety coordinator) to look at range. Norm indicated that he would be there when this takes place in the next month or two. Norm indicated that he needs some new books that have the current (2015) codes. Since he needs them for Limington as well he offered to make a copy since it is loose-leaf and split the cost of the books with the two towns. Shelly made a motion to purchase the books and make copies splitting the costs with Limington. Jeff seconded. Discussion. Jim wanted to know why we are not purchasing the 2018 version. Norm indicated that the State has not adopted it; having just adopted 2015. He thinks what will happen is they will skip right over 2018 and go right to 2021 to get back "on track". Norm filled the Board in on the "tiny home fad". He indicated in Newfield tiny homes are not allowed as the dwelling unit has to be a minimum of 600 sq. feet. Mobile homes and modular are covered by Federal law so they are allowed.
- Nichole to put lawn mowing/sweeping/spring clean-up and beach cleaning/spring clean-up bids in the paper.
- Still working on PSB roof
- Shelly to check with Casey about sweeping the roads.

Meeting adjourns 9:30 pm



Shelly Gobeille



Jeffrey Cuevas



James McLaughlin

TOWN OF NEWFIELD

CODE ENFORCEMENT OFFICER REPORT JANUARY- FEBRUARY- MARCH 2018

Selectmen:

Date: April 17, 2018

Building Permits Issued: (4)

- New home 1
- Addition 1
- Remodeling 1
- New foundation 1

Plumbing/ SSWD: (3)

- Plumbing 2
- SSWD 1

Electrical Permits: (5)

Code Issues:

Worked on resolving a complaint relating to Northern York County Rod and Gun Club and a nearby property owner. For which after reviewing the Town Ordinance and State Laws/Rules issued a letter of my decision.

Will be drafting up a letter for a dangerous building on Shady Nook Road once I get all materials together.

Note:

Working on getting information and materials put together for the Planning Board so, they can write up an ordinance on Electrical Inspector as per State requirement.

Have started working with several shoreland property owners on what they can do on building new homes and on tree removal on some existing properties.

Sincerely:



Code Enforcement Officer