

**Town of Newfield
Planning & Zoning Board
April 3, 2013
Planning Board meeting Minutes**

MEMBERS PRESENT: Denise Carpenter, Robin Thayer, Christine Iannazzo, Gloria Dyer, Ben Buzzell & Marguerite Correia.

Members Absent: Anthony Garrity

Comprehensive Planning members: Hillary Wallis

Comprehensive Plan

The board and volunteers worked in their Comp Plan subcommittees from 7-8 p.m.

OFFICIAL BUSINESS

Meeting was called to order at 8:10 p.m. Pledge of Allegiance done by all present. Denise Carpenter read the March minutes aloud. The motion regarding the rebuild at Maplewood was missing Vote Unanimous. Motion passed. Recording secretary confirmed the vote to her notes. It was in fact Vote Unanimous.

DISCUSSION

New Business:

Maplewood Road rebuild after house fire

Gloria inquired as to whether or not Steve has supplied the permit by rule? As of this meeting he had not.

Selectmen's Meeting minutes 2/19/13

Gloria brought a copy of the minutes to the meeting for the board to review and discuss. Please view minutes attached. There was discussion on how the board should respond to the discussion the selectmen had about closing the town hall. Wanda Neville said that they would be closing the building due to the cost of maintaining it during the winter months. Gloria reported that she inquired if anyone follows up when functions are held at the building. Bruce replied that he does try to come and make sure building is shut down properly. They discussed winterizing the building in addition to closing completely.

The Planning Board has conducted lots of business out of this building and there is no other place to store our files. Ben Buzzell suggested that maybe investing in programmable thermostats could be an option. There was discussion as to where else would be a possible meeting space. Public safety building but we would again have no storage. Gloria expressed that she would like to address this with a written letter. Considering it is going to be summer soon the board has a little bit before we really need to discuss other solutions and or address it with written notice.

Old Business:

Terms of Service:

Gloria brought to the boards attention that all of the terms are not staggered. The solution we have is to all just figure out where we fall sign the paper and go back down to the town hall to finalize. Terms of Service were filled in see attached finalized document. Ben reported that he went down to be sworn in and noticed that there was a new person on that list of planning board members.

Advertising:

Smart shopper approximate sizes and prices listed below:

5x5 = \$70

3x5 = \$47

3x3= \$30

business card size = \$20

The board would like to try to aim for business card as the maximum size for \$20 but smaller if able. And only advertise in one paper for the proper legal notice time. The board reviewed the Waterboro reporter business card size specifically. After comparing prices it looks like the smartshopper is the cheapest. The next thing to be researched is how many times in a month the ad needs to appear and font/ad size.

Next Month's tasks:

Motion was made by Christine Iannazzo to discuss Shoreland Zoning maps and ordinance language at next month's meeting. Motion Seconded by Robin Thayer. Vote Unanimous. Motion passed.

Christine Iannazzo made a motion we adjourn the meeting seconded by Robin Thayer. Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Marguerite Correia
Recording Secretary
Planning Board of Newfield, ME